

Today's Postal Service is hiring!

Immediate openings available in
many locations nationwide.

**The
Postal Service
is a great place
to work. You
can experience
challenging and
rewarding job
opportunities.**

Immediate Position(s) available for:

City Carrier Assistant
Mail Handler Assistant
Rural Carrier Associate
Assistant Rural Carrier
Mail Processing Clerk
Sales and Service Associate
Customer Service
Distribution Operations
Automotive Technician

**TO APPLY, PLEASE VISIT:
www.usps.com/employment**

Search our latest job openings; select desired state to view current opportunities.

Some positions may be temporary; please refer to job posting for specific job details.

- Applicants must be at least 18 years of age (or 16 years of age with a high school diploma).
- Must be able to pass drug screening, criminal background and any other applicable Postal Service test.







Thank you for considering USPS® as an Employer of Choice, we hope to hear from you soon!

STEP 1:
CREATE AN ACCOUNT

STEP 2:
SEARCH OPEN JOBS

STEP 3:
APPLY ONLINE

Applying for a Job at the U.S. Postal Service®

BEFORE YOU START

- ◆◆ Make sure you have time to complete the entire process; it may take up to ninety minutes.
- ◆◆ Use a supported browser. Supported browsers include; Internet Explorer IE 7-11, Mozilla Firefox, Chrome, and Safari.
- ◆◆ Ensure Adobe PDF Reader is installed and enabled in supported browsers.

NOTE: Our system is not compatible with mobile devices.

INSTRUCTIONS FOR APPLYING

1. Go to usps.com/careers
2. Under "USPS Account" select either **Create an account** or **Log in to your account** if you have registered or applied with USPS before. Sign in with your User Name and Password.
3. The system will walk you through your Profile Roadmap. Please enter/update your profile with the most recent information.
4. Apply for open positions by clicking on **Search Now**. You can search by keyword, location, and/or functional area.

HELPFUL APPLICATION TIPS

- ◆◆ Items marked with an asterisk (*) are mandatory and must be completed to move on to the next page.
- ◆◆ Review the requirements listed on the job posting. To ensure that your application is complete, address how your skill set, education and training matches each of the requirements.
- ◆◆ When completing the **Summary of Accomplishments** section, we suggest that you write about how your skill set, education and training matches the posting in a supplemental document and attach it to your application.
- ◆◆ We suggest that you upload a current resume, if you have one.

It is the policy of the United States Postal Service (USPS) to provide equal employment opportunities and prevent employment discrimination. The USPS seeks to attract and retain a diverse workforce in which employees respect and value each other's differences and work to promote collaboration, flexibility and fairness so that all employees are able to participate and contribute to their full potential.

The USPS provides reasonable accommodation for any part of the application, interview, and/or selection process. If you desire an accommodation, please make your request to the examiner, selecting official, or local manager of Human Resources. Your request can also be made by someone on your behalf. Explain how the process presents difficulty and the accommodation you desire. Decisions to grant accommodations are made on a case-by-case basis.

USPS JOBS!

usps.com/careers

POST OFFICES (ASSOCIATE OFFICE STATIONS)

Postal Support Employee (PSE) SALES & SERVICES/DISTRIBUTION ASSOCIATE

- Non-career (temporary) employment up to 359 days.
- \$17.19 per hour.
- An on-line and written test assessment will be required.
- Will sort/distribute mail & packages at a post office.
- Will learn one or more postal sort schemes.
- Will work a retail service counter with postal customers.
- Paid training.

Rural Carrier Associate (RCA)

- Non-career (temporary) employment up to 359 days.
- \$17.78 per hour.
- An on-line and written test assessment will be required.
- Primarily serves as day off/vacation relief for a Rural Route Carrier.
- Will deliver and collect mail in all types of weather.
- Must have a good driving record.
- Paid training.

City Carrier Assistant (CCA)

- Non-career (temporary) employment up to 359 days.
- \$17.29 per hour.
- An on-line and written test assessment will be required.
- Must have a good driving record.
- Will deliver and collect mail in all types of weather.
- Paid training.

Assistant Rural Carrier

- Non-career (temporary) employment up to 359 days.
- \$17.78 per hour.
- Will deliver and collect mail in all types of weather.
- Must have a good driving record.
- Uses dynamic route descriptions, delivers packages on Sundays and observed holidays.
- May case, deliver, and collect mail and packages on Saturday along a prescribed rural route using a vehicle.

USPS JOBS!

usps.com/careers

PROCESSING & DISTRIBUTION CENTERS (PLANTS)

Casual Mail Handler

- Non-career (temporary) employment up to 180 days.
- \$17.00 per hour.
- No test required.
- Non-career position at a mail processing facility. Physically demanding duties include moderate/heavy lifting, carrying, prolonged standing, walking and reaching. Work hours/days vary, not guaranteed. Nigh/graveyard shifts available.
- Paid training

Mail Handler Assistant

- Non-career (temporary) employment up to 180 days.
- \$16.00 per hour
- An on-line and written test assessment will be required.
- Non-career position at a mail processing facility. Physically demanding duties include moderate/heavy lifting, carrying, prolonged standing, walking and reaching.
Work hours/days vary, not guaranteed. Night/graveyard shifts available.
- Paid training.

Postal Support Employee (PSE) Mail Processing Clerk

- Non-career (temporary) employment up to 359 days.
 - \$17.19 per hour.
 - An on-line and written test assessment will be required.
 - Non-career position at a mail processing facility. Physically demanding duties include moderate/heavy lifting, carrying, prolonged standing, walking and reaching.
Work hours/days vary, not guaranteed. Night/graveyard shifts available.
 - Will sort/distribute mail & packages at a Plant.
 - Paid training.
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FULL TIME Automotive Technician

- \$44,525 annually with benefits.
- An on-line, written & hands-on test assessment will be required.
- Will perform auto tech duties. Must have good driving record.
- Paid training.