

Burton Book Fund 2018-19 Academic Year Frequently Asked Questions

QUESTION	ANSWER
<p>I understand there are some changes in the Burton Book Fund for the 2018-19 school year. What are they?</p>	<ul style="list-style-type: none"> • Guaranteed number of awards: In the past, the Burton Book Fund has operated on a “first-come, first-served” basis. For the 2018-19 academic year, campus representatives will request a specific number of awards by July 13th. John Burton Advocates for Youth will review all requests received by that date and provide campus representatives with a set number of awards for their campus. • New award level: In the past, the award levels have been based on credit enrollment. For the 2018-19 academic year, all students will receive the same award level: \$200 for the academic year. • Required financial aid application: To be eligible, students must complete the FAFSA or CA Dream Act Application for the 2018-19 academic year. This requirement is to ensure that all available funding is being accessed. Income level and/or Expected Family Contribution are not part of the eligibility criteria. • Expanded use of funds: For the 2018-19 academic year, the Burton Book Fund may be used to purchase all items listed on the course syllabus as “required course materials.” • Reassignment of awards mid-year: For the 2018-19 academic year, campus representatives will be able to reassign unused awards for students on their campus who have disenrolled or who do not intend to use the full award.
<p>When are the campus applications due and what happens if I miss the deadline?</p>	<p>The campus applications will be available on-line on June 22nd and is due on July 13th. There is one bookstore representative application and one campus representative application to be completed for each school. Failure to meet the July 13th deadline will mean a campus is not able to participate in the program for the 2018-19 academic year. The applications must be</p>

	submitted by all campuses, regardless of whether the campus participated in the program in previous years.
Who is eligible for the Burton Book Fund?	To be eligible for the Burton Book Fund, a student must meet the following criteria: <ul style="list-style-type: none"> • Was in foster care on or after his or her 13th birthday; • Enrolled in 6 or more units for the Fall 2018-19 semester or quarter; • NOT eligible for or participating in a CAFYES (Next Up) program through EOPS; • Submitted a FAFSA or California Dream Act Application.
What is the CAFYES/Next Up program and what campuses receive this funding?	The CAFYES/Next Up program is a program for youth who were in foster care on or after their 16 th birthday. A total of 41 campuses receive funding from the California Community College Chancellor's office to administer this program. For a list of campuses, follow this LINK . This program provides funding for books, which is why students who are enrolled in it are not eligible for the Burton Book Fund.
When can students start to access the Burton Book Fund?	Campuses that complete an application will be notified of their number of awards by July 27 th . At that time, they will receive a link to the student application. Once students complete their application and receive confirmation from JBAY, they can start accessing the Book Fund.
Is the process different for campuses that operate on a quarter rather than a semester system?	No. All campus representatives must submit an application by July 13. All campuses will receive notification about their number of awards by July 27 and campus representatives can sign up students based on their school schedule. Students may begin using the Burton Book Fund as soon as they are approved by JBAY.
Is this for youth attending school in California only?	Yes.
Can the Burton Book fund be used to rent books at their campus bookstore?	Yes.
Can the Burton Book fund be used on e-books?	Yes.
Are the students allowed to sell their books at the end of the semester?	Yes.
The campus application states that the campus representative must ensure that	Campus representatives can verify that the student has submitted a FAFSA or CA Dream Act application in one

<p>the student has submitted a Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application for the 2018-19 academic year. What does this mean?</p>	<p>of many ways, including checking Web Grants, asking the student to provide verification, or consulting with the financial aid office.</p>
<p>Does the student’s income or Estimated Family Contribution that is determined by the FAFSA or Dream Act impact a student’s eligibility for the program?</p>	<p>The requirement to apply for financial aid is to ensure that all available funding is being accessed. Income level and/or Expected Family Contribution are not part of the eligibility criteria.</p>
<p>Does the campus representative or student need to provide a copy of the FAFSA/Dream Act Application to JBAY?</p>	<p>No, copies of the verification do not need to be provided to JBAY.</p>
<p>Are there any exceptions to the requirement that students submit a FAFSA or California Dream Act?</p>	<p>If there are situations where a student is unable to submit a FAFSA or CA Dream Act application, please contact Carolyn Ho at carolyn@jbay.org to determine that student’s eligibility.</p>
<p>What if a student is CAFYES eligible but does not want to participate in the CAFYES program? Can they get assistance from the Burton Book Fund?</p>	<p>No. Due to limited funding, the Burton Book Fund is not available to students participating in CAFYES, also known as Next Up. If a student attends school on a CAFYES campus, meets the eligibility criteria and does not want to participate, the student is not eligible for the Burton Book Fund.</p>
<p>I understand that the Burton Book Fund is expanding the eligible uses, to include “required course materials.” What does this mean?</p>	<p>This means that anything that is listed on the course syllabus as a required course material may be purchased with the Burton Book Fund. Examples include art supplies for an art class or Iclickers.</p>
<p>The campus application states that I should request a number of awards for my campus. How should I determine that number?</p>	<p>Some things to consider when requesting the number of awards for your campus include:</p> <ul style="list-style-type: none"> • How many eligible foster youth attend your college and/or participate in your school’s campus support program? • How many students are ineligible for any other sources of funding to purchase text books? • What is your capacity to conduct the activities required by the Burton Book Fund? To see the responsibilities of the campus representative to participate in the Burton Book fund, please click this LINK.
<p>How many total students will be served by the Burton Book fund in the 2018-19 academic year?</p>	<p>1,250</p>

When will campuses hear back from John Burton Advocates for Youth about the number of awards their campus will receive?	By July 27, 2018.
If there are more requested awards than available funding, how will John Burton Advocates for Youth determine how many awards each campus will receive?	If the number of awards requested is greater than the total available, John Burton Advocates for Youth will reduce awards based on the number of foster youth enrolled by college and on the distribution of foster youth throughout the state.
Can students use the Book Fund to attend graduate school?	Yes.
The information states that campus representatives are authorized to re-allocate funds mid-year if the students who receive an award do not use it or have disenrolled. What is the timing for that process and how will that process work?	In December, campus representatives will send an update to John Burton Advocates for Youth on the status of awards and whether they would like to reallocate awards. If so, the new students will complete an application mid-year, the student is notified of their award and may begin using it upon approval.
If you have already participated in the Burton Book Fund in the past, does my campus bookstore have to provide a new agreement?	Yes. New agreements are required every academic year.
Does a student have to re-apply each academic year?	Yes.
Is the book fund grant for each semester or for the full year?	The grant is for the full year. No new grants will be awarded in the spring.
How do students purchase books through the Burton Book Fund at the checkout counter?	This process is different at different campuses. The main two approaches that are used is for the campus representative to provide a certificate that is provided at check-out to an approved student. The second approach is for the bookstore to maintain a list of approved students and at check out, students notify the person at check-out that he or she is on the list of students approved for the Burton Book Fund.
Are book awards reported to the campus financial aid department?	JBAY does not report these awards. Campuses should consult with their financial aid office regarding whether students are required to report these awards.

Are students who were in a legal guardianship eligible for the Burton Book Fund?	A youth for whom a guardianship was established at age 13 or after is eligible to participate in the Burton Book Fund.
If a youth was adopted or exited to guardianship before the age of 13. Are they eligible for the program?	No.
What is the deadline for using the funds?	Funds must be spent by April 4, 2019.
Can the funds be carried over to the following academic year?	No.
If a student goes over the amount that they have been approved to receive, who pays the difference?	John Burton Advocates will not pay for overages. If a student goes over \$200, it will be the responsibility of the student, the book store or the campus program to cover the difference.
Can the book fund be used for online purchases or in the store only?	In the book stores only.
Is there an age cap for this program?	No.
Can a student max out the amount of times they receive the Burton Book Fund?	No.
When can a student expect his or her approval email?	Within one week of submitting the application. Student applications will be available on July 27 th through the campus representative.
Is there an evaluation component to the Burton Book Fund?	Yes, there is a brief year-end survey for both students and the campus representative.