

Youth Information Sheet for Eligible ILP Services

ALL requests must include a Request Letter signed by the youth

ALL requests must include a TILP

Your ILP Transition Coordinator is always available to assist

Categories	Requirements	Description/Examples
Exams (GED/SAT Prep Classes/Fees)	<ul style="list-style-type: none"> Documentation of cost of exam(s) Original receipt if requesting reimbursement Youth should request a waiver through their school counselor and provide written proof that waiver was denied 	GED training/review, SAT preparation classes/exam fees. Must first seek waiver.
High School Graduation Expenses	<ul style="list-style-type: none"> Completed senior expense application, including school stamp or seal, and transcript 	Cap and gown, senior prom ticket, class ring, graduation announcement/invitations, senior pictures, grad night
High School Diploma/Equivalency Incentive	<ul style="list-style-type: none"> Diploma or proof of high school graduation or equivalency 	Copy of High School Diploma, GED, etc.
College Tuition	<ul style="list-style-type: none"> Cost of attendance (from school) Financial Aid award letter (from school) Semester class schedule Previous semester class schedule (if applicable) 	Tuition fees for college based on unmet needs after youth's application for federal, state and Chafee funds. Also other student fees, such as health services.
Books/Supplies	<ul style="list-style-type: none"> Original receipts <i>only if requesting reimbursement</i> Class schedule (i.e. proof of school enrollment, college or vocational) Financial Aid award letter Cost of Attendance 	Textbooks and supplies (pens, pencils, paper, highlighters, notebooks, binders). Should first look to rent books or borrow from library.
Clothing Educational	<ul style="list-style-type: none"> Financial Aid award letter Class schedule (i.e. proof of school enrollment, college or vocational) Not provided to youth with open cases other than "cold weather clothing," as youth under open cases should receive the back to school clothing allowance 	Only for college or vocation programs. Shirts, jeans, shoes, socks, jackets/coats, sweat shirts, etc.
Fees-Educational	<ul style="list-style-type: none"> Cost of attendance and/or billing statement showing fees due Financial Aid award letter Semester class schedule 	Administrative fees, parking fee
Uniforms, Job/Work, Interview Clothing	<ul style="list-style-type: none"> Documentation of employment or job search 	Professional clothing needed to go on job interviews. Uniforms required for work.
Computers	<ul style="list-style-type: none"> Class schedule (i.e. proof of school enrollment, college or vocational) Financial Aid Award letter 3 estimates HS transcript (first semester college student) or informal transcript (college student) with a minimum 2.0 GPA 	Computer needed for school, e.g. Lenova Laptop Intel Core i3, HP Laptop, iFoster laptop
Transportation: Airline Tickets, Bus Pass	<ul style="list-style-type: none"> Request letter signed by youth Documentation of cost Class schedule/financial aid award letter if requesting airline tickets for college 	Funding for youth to be transported from one place to another, e.g. bus tokens, TAP cards, airfare to college and back.
Tuition-Vocational	<ul style="list-style-type: none"> Proof of enrollment/class schedule Financial Aid award letter (billing statement) Statement/cost of attendance (i.e. annual tuition/fees) 	Unmet need for tuition, books, lab room after financial aid award
Fees-Vocational	<ul style="list-style-type: none"> Proof of enrollment/class schedule Financial Aid award letter (billing statement) proof of application Statement/cost of attendance (i.e. annual tuition/fees) 	Live scan fees, online state fees, California ID, National exam and license fees

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Tools	<ul style="list-style-type: none"> Documentation from vocational program showing a breakdown of fees and required tools Tools may be covered under tuition for a vocational program 	Devices used to perform manual or mechanical work, such as plumbing tools, car repair tools, cameras for photography, hair/makeup kits
Dues	<ul style="list-style-type: none"> Documentation of cost of dues Dues may be covered under tuition for a vocational program 	Live scan service fee, background check fee, membership fee
Rent Assistance	<ul style="list-style-type: none"> Lease with original signatures Rent receipts, deposit receipts (if applicable) Verification of school/employment 	Rental assistance for three months for employed youth. Youth must present proof of employment at least 25 hours/week. Youth must also present a budget and plan of how youth will fund his/her own housing after the three months of assistance. Youth must be emancipated and aged 18 up to the day prior to their 21 st birthday
Move in/Security deposit cost	<ul style="list-style-type: none"> Lease with original signatures Rent receipts, deposit receipts (if applicable) Verification of school/employment 	Money that assures payment of rent, utilities, etc. Youth should apply at their respective utility companies for reduced fees (CARE). CARE reduces the utility deposits, service fee and monthly rate by 20%. Youth must be emancipated and aged 18 up to the day prior to their 21 st birthday
Rental Assistance Dorm	<ul style="list-style-type: none"> Financial Aid award letter Cost of attendance (If it's a returning student, final grades for previous semester/informal transcript) 	Youth must be emancipated from DCFS and Probation and aged 18 up to the day prior to their 21 st birthday. This assistance can be used for dorms if the needs are unmet by financial aid.
Apt/Dorm Start-up Costs	<ul style="list-style-type: none"> Financial Aid award letter (dorm) Cost of attendance (dorm) Class registration or proof of employment Lease or housing agreement 	Youth must be emancipated and aged 18 up to the day prior to their 21 st birthday Assistance with rent and purchasing of essential items such as pots, pans, sheets, towels to move into college housing or an apartment. This is one time only.
Driving Lessons	<ul style="list-style-type: none"> Must be 18 yrs. old Copy of driver's permit Accredited driving school offering DMV appt and door to door services Invoice from vendor or original receipt if requesting reimbursement 	This can also include payment for vital records such as driver's license, California ID, Birth Certificate and Passport
Auto Insurance	<ul style="list-style-type: none"> Youth must be at least 18 years of age Verification of employment or school attendance; A valid California Driver's License; Statement of coverage that outlines the coverage amounts An invoice for payment that specifies the time period for which the Youth is to be covered (three months, six months or one year) A Department of Motor Vehicle printout of the youth's driving record. Copy of auto registration of insured vehicle owner or registered in the youth's name. 	Must be approved by Division Chief. Comprehensive/collision not funded. Funding is only for state minimum. Minimum coverage is: Bodily injury liability \$15,000 per person/\$30,000 per accident; Property damage liability: \$5,000 Uninsured Motorist bodily injury: \$15,000 per person/\$30,000 per accident This is a one-time only payment
Youth Conferences & Special Events	<ul style="list-style-type: none"> Brochure or outline of conference services/workshops Breakdown of cost of hotel, food, transportation Original receipts of all items listed 	Financial assistance for lodging, transportation costs, food and other expenses related to the conference. Approved by Division Chief on case-by-case basis.
Unallocated Medical and Mental Health Expenses	<ul style="list-style-type: none"> Billing statement Original receipts if requesting reimbursement Name, address, phone# and taxpayer ID of vendor 	Expenses not covered by insurance, such as eyeglasses or dental.
Food Assistance	<ul style="list-style-type: none"> Youth already receiving food vouchers from the provider in ILP-funded transitional housing programs and students receiving student food vouchers are not eligible for additional vouchers 	ILP must request a Cal Fresh print out. Will vary based on budget.
Immigration Expenses	<ul style="list-style-type: none"> DCFS has an Immigration Unit to provide expenses for youth with immigration expenses 	